

Piedmont Triad School Districts **Employment Information Sessions**

Application Process- TeacherMatch

Nicole McGhee

nmcghee@caswell.k12.nc.us

Director of Human Resources
Caswell County Schools

Krystal Craven-Sanders

sanderskc@tcs.k12.nc.us

Director of Recruitment, Equity, & Support
Thomasville City Schools

Employment Without a 4 Year Degree in Education

Classified Positions

Help Schools Run

- Maintenance
- Custodial
- Cafeteria/School Nutrition
- Bus Drivers/Transportation
- Clerical/Office Staff

Instruct Students

- Substitutes
- Teacher Assistants

Can lead to Certified Positions

Career and Technical Education

[What is CTE?](#) *(hyperlink)*

Business

Carpentry

Advanced
Manufacturing

Finance



CAREER TECHNICAL
EDUCATION

Health Science

Culinary Arts

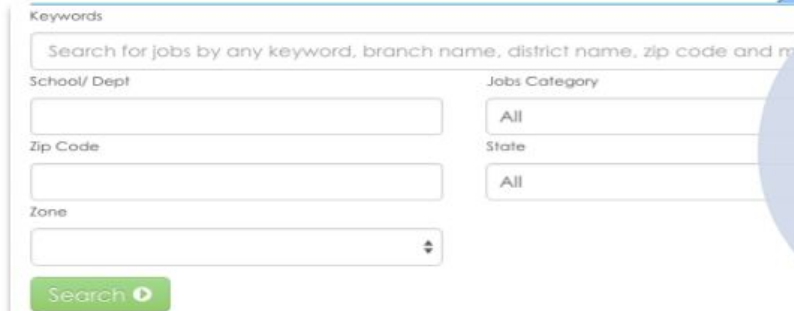
Marketing

Licensure Routes Fast Facts

		Permit to Teach (PtT)	Emergency License (EL)	Residency License (RL)
Definition	As detailed in LICN-001	One-year nonrenewable license Previously known as Emergency Permit to Practice	One-year nonrenewable license	Replaces Lateral Entry as the NC alternative license One year, with option to renew twice, within no more than a 3-year period
Qualifications	Bachelor's Degree from Regionally Accredited Coursework or Testing	✓	✓	✓
	Completion of NCSBE Pre- service Requirements (10 Day Training or ETT)		18 SH	24 SH or NC SBE Licensure Area Exam/s
	Additional Requirements	Lack of eligible candidate documentation	✓	✓
	Must be Requested by Employing School System		Enrolled in EPP	
Specifications	License Level	✓	✓	✓
	Paygrade	A Level	A Level	A Level
	One-Year License	A-00	Experience & Grad Pay	Experience & Grad Pay
	Renewable?	✓	✓	✓
	Conversion	No	No	Twice within 3-year Period Must have: * taught 6 calendar months * continued enrollment in EPP * continued employment * completion of pre-service requirements
		Convert to RL or EL upon qualifying	Convert to RL upon qualifying	Convert to IPL or CPL upon completion of EPP requirements

How to Apply

Please review this guide for assistance in completing applications:



Keywords
Search for jobs by any keyword, branch name, district name, zip code and more


School/ Dept

Zip Code

Zone

Jobs Category
All

State
All

Search 

After clicking the employment link in a district, you will be routed to the district's job board in the new NC School Jobs Powered By TeacherMatch.

Visit the website of the district of interest and access the Employment section of the site. Click **Search to view available positions.**

Click the **Apply** icon to begin the application process, then click the green **Apply** button to enter the application.

Review the list of available positions and identify the position(s) to which you would like to apply.

Address	End Date	Actions/Apply
RALEIGH, North Carolina, 27603	Until filled	
RALEIGH, North Carolina, 27603	Until filled	
RALEIGH, North Carolina, 27603	Until filled	



Sign In

In order to continue with the application process, please login below.

Email

Password

Remember me [Forgot Password?](#)

If you don't have a login, please sign-up here

Next is the Cover Letter, which may be optional or required for the position. After clicking Continue, if you are not logged in, you will be asked to login or sign up.

Complete the **Cover Letter** screen, click **Continue**, then **Login** to your TeacherMatch account or **Sign Up** to create an account for the first time.

Select **Preferences**, then complete **Application Requirements**, which are indicated by a red asterisk. *SSN is optional but submitting may auto-populate North Carolina licensure, education, and other key information.*

When you log in for the 1st time, select preferences then click "Save Preferences" at the bottom of the screen. You will then be routed to the application.

Required Application Items for NCDPI

All applicants are required to provide the following information. If you have already provided this information previously a continue by clicking on 'Save and Continue' button below. However if this information has changed, then please update 'Continue'.

Personal Information

Ssalution First Name* Middle Name Last Name*

Honors

Honors

No record found.

Award

Save Section Cancel

The application is organized by sections, such as Academics, Employment History, etc., which may be required, depending on the position.

Add info to sections by clicking the **+Add** on the right hand side then clicking **Save Section**. Populate fields by typing and then selecting best fit from the list, if presented. Complete the overall application by clicking **Save & Continue** at the bottom

Review list of **Missing Application Requirements**, if presented. Click **OK** to return to the application and resolve.

If any required application elements are missing, a listing will be shown after clicking Save & Continue. Clicking OK will take you back to the application to add info.

TeacherMatch

X

- Please provide Phone Number
- Please provide Address
- Please provide Employment History

Address


- Please enter Zip Code

OK

Mandatory Declarations

The District requires all the applicants to answer the following questions. If you have any questions or need and/or updates to the previous response, please feel free to continue to the questions at any time you responded to these questions, then please update it accordingly.

AND/OR

Start Job Specific Inventory  Cancel

After completing all required sections, click Save and Continue at the bottom of the application. You may be required to complete additional elements.

You may be prompted to complete **Mandatory Declarations** and/or a **Job Specific Inventory** questions as part of the process, depending on the position. *Note: The Job Specific Inventory questions must be completed in one sitting.*

Additional Tips & Information

- You will receive an email after completing an application.
- There are four categories of positions (Licensed, Classified, Bus Driver, Substitute) and each may require different information.
- If you cannot reset your password or need technical assistance, please call TeacherMatch support at 1-855-980-0511 (7:00am - 8:00pm EST).
- Please click "Test your setup" on the TeacherMatch Sign In screen to understand which internet browsers are supported. Contact support if you have difficulty.
- If you forget your password, click on "Forgot Password" to receive a reset email from noreply@teachermatch.net.

Any Questions?

